**UROP Collaboration Funding Scheme – Project Plan**

Please submit by email to [urop@ust.hk](mailto:urop@ust.hk) by **June 10, 2019**

**PART I: PROJECT TEAM\***

The PI must provide a support letter from the Co-I and/or the external partner as a proof of intention of the collaboration.

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| --- | --- | --- |
| **HKUST Project Team’s Information** | | |
| Name of the Principle Investigator (PI) : | Department: | Email Address: |
| Name of the Co-Investigator(s) (if any): | Department: | Email Address: |
| **Collaborator’s Information** | | |
| Name of the 1st Collaborator: | Organization: | Email Address: |
| Name of the 2nd Collaborator (if any): | Organization: | Email Address: |

*\*Please add more fields if needed.*

**PART II: PROJECT INFORMATION**

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| --- | --- |
| **Project Title** | |
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| **Project Summary**  *Please describe briefly the project and its objectives in layman’s terms.* | |
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| **Project Period**  *The project should last for multiple semesters over up to two years. It is renewable upon approval by the UROP Office.* | |
| Project Start Date (DD/MM/YYYY): |  |
| Project End Date (DD/MM/YYYY): |  |
| **Collaboration Goals**  *Please describe the short- to long-term goals of the collaboration.* | |
|  | |
| **Collaboration Format**  *Please describe the collaboration format and each party’s role in the project.* | |
|  | |
| **New/Existing Project**  *Is the proposed project a brand new project/program OR a continuation/extension of an existing project/program? For the latter, please explain how the collaboration can enrich the existing project/program.* | |
|  | |
| **UROP’s Involvement**  *Please describe how the UROP will be involved in the project. Students must enroll in at least one UROP course during the project.* | |
|  | |
| **Expected Learning Outcomes**  *How many UG students will benefit from this project? Preference will be given to projects with multiple students’ involvement.*  *What are the expected learning outcomes for participating UG students?* | |
|  | |
| **Anticipated Timeline**  *Please describe the timeline and research activities for the UG students’ participation in the project.*  *For example, students will first take a UROP course in Spring, followed by an internship in the collaborating organization in Summer, and continue/complete the project in the HKUST in Fall.* | |
|  | |

**PART III: BUDGET**

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| --- | --- | --- |
| **Budget Summary\***  *Please provide an itemized budget breakdown in the table below. If the project involves UG students’ participation in overseas research activities, relevant expenses should be included. The Scheme only supports the travel expenses incurred by the participating UG students. Salaries and food expenses will NOT be covered.* | | |
| **No.** | **Item** | **Budget (HK$)** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| **Total:** | |  |

*\*Please add more fields if needed.*